## The Connecticut General Assembly



January 10, 2007

Commissioner Gina McCarthy Department of Environmental Protection 79 Elm Street Hartford, CT 06106

Dear Commissioner McCarthy,

As we enter into a new two year budget cycle, we would like to briefly remind you that constraints will be placed on spending for all aspects of your department's budget.

In the coming months, as you prepare to meet with the Conservation and Development Subcommittee, please have with you relevant and specific information to justify spending on the following:

- Personal Spending
- Other Expenses
- Equipment
- All line items in your budget
- Any unused funds

Please be prepared to break down each line item, including the above, and others in your budget to the subcommittee. We will be looking for a much more thorough analysis than in year's past. In addition, at our meetings, please make sure department heads who may be needed to provide information are in attendance. All of this will help in determining our recommendations for your agency.

Thank you in advance for your cooperation as we move forward to craft a responsible and fiscally sound state budget.

Sincerely,

Senator Bob Duff

Representative Terry Backer

**cc:** Senator Toni N. Harp Representative Denise W. Merrill